To,

The Principal,

Seth Govind Raghunath Sable College of Pharmacy,

Saswad.

Subject: - Regarding the submission of report on Physical Stock verification for Equipment in Academic Year 2023-2024.

Respected Madam,

With reference to above cited subject the undersigned would like to submit the report of Equipment in Academic Year 2023-2024.

I have checked & verified the relevant documents and physical stock with the respective in charge. The report of the same is observed as many of the equipment’s are not working and some of them are discarded, many equipment’s are under maintenance, some equipment’s are not in use. With this report I have attached list of the not working equipment’s in detail.

Thanking you.

Ms. P. S. Pisal

Asst. Prof. in Pharmaceutical chemistry